

PLANNING AND ENVIRONMENTAL PROTECTION COMMITTEE	AGENDA ITEM 7
1.30 pm 21 FEBRUARY 2017	PUBLIC REPORT

Cabinet Members responsible:	Councillor Hiller - Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer:	Nick Harding (Head of Planning)	Tel. 454441
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**PLANNING COMPLIANCE QUARTERLY REPORT ON ACTIVITY & PERFORMANCE
OCTOBER TO DECEMBER 2016**

R E C O M M E N D A T I O N S	
FROM : Director of Growth and Regeneration	Deadline date : February 2017
That Committee notes past performance and outcomes.	

1. PURPOSE AND REASON FOR REPORT

It is useful for Committee to look at the Planning Service's planning compliance performance and activity and identify if there are any lessons to be learnt from the actions taken. This will help inform future decisions and potentially reduce costs. This report is presented under the terms of the Council's constitution Part 3, delegations section 2 para 2.5.1.4.

2. TIMESCALE.

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	n/a
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3. MAIN BODY OF REPORT

In the third quarter of 2016/17 we received a total of 127 service requests (we usually average 150 cases per quarter). Taking into account the number of cases closed over the period (156 cases) as at 31 December 2016 we had 153 live cases being investigated / in the process of being resolved. The Technical Services Team acknowledged 93% of new service requests within 3 working days this quarter, well above the target of 80%. 97% of initial site visits were made within 7 days of the service request being received, again well above the 80% target. A total of 9 enforcement notices were issued in the quarter. 5 enforcement notices fell due within the quarter and all have been complied with. There were no enforcement notices issued in the previous quarter that have not been complied with on time.

No Court Action requests in relation to enforcement cases were made this quarter.

No prosecutions have been sought this quarter either.

Please see the attached Appendix for further details of the Planning Compliance Team Quarterly Report on Activity & Performance.

4. IMPLICATIONS

4.1 **Legal Implications** – There are no legal implications relating to this report on performance, although the enforcement process itself must have due regard to legal considerations and requirements.

Financial Implications – This report itself does not have any financial implications

Human Rights Act – This report itself has no human rights implications but the enforcement process has due regard to human rights issues.

Human Resources – This report itself has no human resources implications.

ICT – This report itself has no ICT implications.

Property – This report itself has no Property implications.

Contract Services – This report itself has no Contract Services implications.

Equality & Diversity – This report itself has no Equality and Diversity Implications, although the enforcement process has due regard to such considerations.

APPENDIX

INFORMATION ITEM: PLANNING COMPLIANCE TEAM QUARTERLY REPORT ON ACTIVITY & PERFORMANCE – (October to December 2016)

Description	No.	Comments
Complaints Received	127	The number of new cases has fallen by 36 from the last quarter
Complaints Resolved (cases closed as % of cases received)	156 (123%)	The number cases closed has risen by 40 from the last quarter
Complaints on Hand/Pending	153/117	Cases on hand has fallen by 13 since the last quarter and the number of cases pending has fallen by 9
Enforcement Notices Served		
Listed Building Enforcement Notice	1	16/00208/ENFACC Elms Farm Wittering
Breach of Condition Notice	1	16/00012/ENFBCN 213 Clarence Road
Planning Contravention Notice	3	16/00176/ENFCAR 12 Edwalton Avenue* 16/00176/ENFCAR 12 Edwalton Avenue* (* 2 notices 1 car sales and 1 car storage) 16/00300/ENFCAR 62 Newark Avenue
Operational Development Notice	2	16/00208/ENFACC Elms Farm Wittering 16/00118/ENFEXT 1116 Bourges Boulevard
Change of Use Notice	2	15/00231/ENFCOU 10 St Pauls Road New England 16/00523/ENFCOU 4 Southlands Avenue
Total Notices Served	9	

Enforcement Notices Due and Complied With in the Quarter		
Type	Due	Comment
Planning Contravention Notice	3	16/00176/ENFCAR 12 Edwalton Avenue * 16/00176/ENFCAR 12 Edwalton Avenue * (* 2 notices 1 car sales and 1 car storage) 16/00300/ENFCAR 62 Newark Avenue
Operational Development Notice	1	16/00202/ENFBUS 40 Cobden Street
Change of Use Notice	1	16/00169/ENFOTH 81 - 83 New Road
Total Notices Complied with	5	

Other Enforcement Notices Complied With in the Quarter		
Type	Due	Comment
Operational Development Notice	2	15/00444/ENFEXT 349 Lincoln Road 15/00070/ENFOTH 583 Lincoln Road
Total Notices Complied with	2	

Enforcement Notices Due but Not Complied Within the Quarter		
Site	Date Due	Comments
Total	0	

Other Notable Outcomes	
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Breaches Remedied	50	
Permissions granted	18	
Court Action Agreed		
Failure to comply with enforcement notice. Summons Issued		
Total	0	
Prosecutions		
Total	0	

Performance Measures			
	Description	% / Time	Comments
	% of cases closed within 8 weeks if No Breach found.	92%	Target of 80%
	Average time (weeks) to resolve all cases closed last quarter.	20 weeks	No Target
LPI	% of complaints acknowledged within 3 working days.	93%	Target of 80%
LPI	% of site inspections carried out within 7 days of acknowledgement.	97 %	Target of 80%

Cumulative Compliance Performance			
Description	Target	This quarter	Yearly average
Enforcement cases closed within 8 weeks if no breach found.	80% within 8 weeks	92%	95%
Acknowledgement of enforcement complaints.	80% within 3 working days	93%	96%
Enforcement site visits carried out within 7 days of acknowledgement.	80% within 7 days	97%	98%